

4 בפברואר 2016

ARIEL SHEMER	אריאל שמר
NISSAN BELLA	ניסן בלה
ASHER SELA	אשר סלע
ZVI GELMAN	צבי גלמן
TAMAR NETZER	איתמר נצר
VERED GERTEL	ורד גרטל
ROMI HONIG	רומי הוניג
RAZ LAVI	רז לבא
DAFNA AZOULAY-REGEV	דפנה אזולאי-רגב
ANAT BASH	ענת בש
SHLOMI ELAD	שלומי אלעד
HADAS PRIZMANT	הדס פריזמנט
LINOY GOLDNER-ZOHAR	לינוי גולדנר-זהר
EREZ PERCY	אריז פרסי
EYAL RAVNER	אייל ריבנר
NOMI ZOOKER	נעמי צוקר
NRA GOLAN	נירה גולן (ז"ל)

לכבוד :

המכון האיטלקי

שגרירות איטליה בישראל

א.ג.ג.,

שלום רב,

הנדון: הצעת שכר טירחה

בהמשך לבקשתך, הרינו לחזור ולהעלות על הכתב את ההסכמה בדבר שכר הטרחה בגין טיפול משפטי בעניינכם השונים.

1. חיוב שכר הטרחה לפי שעות העבודה בפועל של עוה"ד במשרד בתוספת מע"מ כדין, זאת לפי תעריף מופחת ואחיד של \$350 לשעת עבודה של שותף, \$180 לשעת עבודה של עו"ד ו-\$90 לשעת עבודת מתמחה. המחירים לפני מע"מ. על תעריפים אלו תינתן 15% הנחה.
2. לתעריפים הנ"ל, יתווסף מע"מ כחוק והוצאות שונות המוצאות במסגרת הטיפול, על פי זיווח וקבלות (שליחויות, צילומים, אגרות וכיו"ב).
3. בתחילת כל חודש ישלח אליך חשבון הכולל פירוט מדויק של הפעולות המשפטיות שהתבצעו וזמן העבודה שהושקע בביצוען במהלך החודש החולף.
4. שכר הטרחה המפורט בחשבון ישולם בתוך 15 יום ממועד משלוח החשבון, ועם קבלת שכר הטרחה תשלח אליך חשבונית מס כדין.
5. לגבי תיק סע"ש 14469-08-15 המתנהל בבית הדין האזורי לעבודה בתל אביב, הוסכם על תקרה לפיה שכר הטרחה על יעלה על 60,000 ₪ בתוספת מע"מ.
6. אנו מודים על פנייתך, ומקווים להמשך קשרי עבודה פוריים ומקצועיים. נודה אם תאשר להלן ותשלח בחוזר הסכמתך לאמור לעיל.

בכבוד רב ובברכה,

אריאל שמר ושות'
משרד עורכי דין

אני מאשר האמור לעיל

חתימה

ARIELSHEMER

אריאל שמר ושות', עורכי דין

ARIEL SHEMER	אריאל שמר
NISSAN BELLA	ניסן בלה
ASHER SELA	אשר סלע
ZVI GELMAN	צבי גלמן
ITAMAR NETZER	איתמר נצר
VERED GERTEL	ורד גרטל
ROMI HONIG	רומי הוניג
RAZ LAVI	רז לביא
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LINOY GOLDNER-ZOHAR	לינוי גולדנר-זהר
EREZ PERCY	אריז פרסי
EVAL RIVNER	אייל ריבנר
NOVIZOCKER	נועמי צוקר
NIRA GOLAN	נירה גולן (ז"ל)

February 4, 2016

Att:

The Italian institution

The Italian embassy in Israel

Dear Mr. /Ms.

Re: Legal Services

Further to your inquiry and request, we hereby provide you with our proposal for our legal fees for handling your matters.

1. The charge for legal fees in our office will be calculated according to the actual working hours of the attorneys at our office, according to the following tariff:

An attorney who is a partner US\$ 350 per hour

An associate attorney US\$ 180 per hour

An intern US\$ 90 per hour

These prices do not include VAT. A 15% discount will be given on this tariff.

2. Value Added Tax as required by law and various expenses incurred in the legal services, according to reports and receipts (messenger service, photocopies, levies, etc.) will be added to the aforesaid tariffs.
3. An invoice including a precise description of the legal activities which were performed, as well as the actual time which was invested in performing these actions during the past month will be sent to you at the beginning of each month.

4. The fee specified in the invoice will be paid within 15 days from the date of sending the bill, and upon payment of the legal fees, a valid tax invoice will be sent to your office.
5. Regarding case no. 14469-08-15 taking place in the Tel Aviv district labor court, a limit of 60,000 shekels has been agreed upon.
6. We thank you for your inquiry, and we hope to continue our productive and professional work relations. We would appreciate it if you could confirm the aforesaid hereunder, and send your consent to the above.

Yours sincerely,

Ariel Shemer & Co. - Law Offices

The above is agreed and accepted

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Istituto Italiano di Cultura

Rehov Hamered 25, 68 125 Tel Aviv - Israel

Tel. 972-3-516.1361 Fax. 972-3-516.1330

<http://www.iictelaviv.esteri.it> e-mail: iictelaviv@esteri.it

Tel Aviv, November 18th 2011

Prot. n. 339 - L/4/4

To:
Ran Simon C.P.A. (Israel)
Simon Sirota & Co.
Haifa

Dear Mr. Simon,

Re: Fees Agreement

Following your service proposal, and as agreed, please find hereby the agreement between the Italian cultural office of Tel Aviv and your offices regarding the services to be rendered by you as follows:

Services to be provided:

- According to your advice, and after all necessary controls will be made by your offices, you will open a file for the Tel Aviv Cultural Institute (hereinafter: "the Institute") with the Israeli Tax Authorities Office, for the purpose of tax deductions ("nikuim") to be made by the employer according to Israeli Law. You will ensure that all the decisions taken, including the opening of said file, will be consistent with the Diplomatic Status of the Institute and will not derogate from said Status or harm it in any manner.
- Your offices shall deal with all issues regarding the issuing of monthly and annually payrolls reports for each employee of the Institute and all related declarations to the tax authorities for each of the employees of the institute regarding the payroll issuing.
- At the end of each month, your offices shall send us the written amounts of all the payments that we have to transfer to the Tax Authorities and to the Insurance





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Companies ("the payments"), in addition to the issuance of the payrolls. We shall issue checks in the amounts of the payments and send them to you in order to have the payments processed by your offices within the 15th of each month as prescribed by law. You will send us copies of all the payment proofs and receipts each month.

- Your offices shall provide professional assistance regarding tax matters connected with the subjects in your care and with the employees of the institute to the Institute and its consultants.
- Your offices shall be directly in contact with all relevant people of the staff of the Institute regarding the matters in your care, especially the accountants of the institute in Tel Aviv.
- Representatives of your offices will participate in work meetings in Tel Aviv when needed.
- The correspondence between your offices and the institute shall be carried out either in English or in French.

Fee proposal:

- The fees to be paid by the Institute to your offices will be collected on a monthly basis and paid by check or bank transfer.
- The fees to be paid by the Institute to your offices will be charged on the monthly basis of number of payrolls issued as per 105.00 NIS + vat for each payroll as from November 2011 until December 2012 (included).
- There will be also an annual fee charged once a year for the annual declaration for each employee to the tax authorities on a basis of 105.00 NIS + vat.
- No other amounts will be paid by the Institute in addition to said amounts.

Collea



[Signature]



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- If the agreement will be continued in the year 2013 the fees to be paid by the Institute to your offices will be, for the year 2013 in the sum of 117.60 NIS per payroll issued + 117.60 for the annual declaration per employee.
- The parties will have the right to terminate the present agreement anytime with a previous written notice of 30 days.
- The first payrolls will be issued on time according to Law for the salaries of November 2011.

Please sign the present agreement for acceptance. The present agreement will be in force from the day it is signed by both parties.

Best Regards,

Carmela Natalina Callea, Director
Italian Cultural Institute Tel Aviv



Il Direttore
Carmela Natalina Callea

I agree to all the abovementioned terms

Ran Simon, C.P.A. (Israel)
Simon, Sirota & Co.

תעודת זהירות

מספר תעודת זהירות
מספר תעודת זהירות
מספר תעודת זהירות



המקום שבו נמצאת התעודת הזו הוא המקום שבו נמצאת התעודת הזו

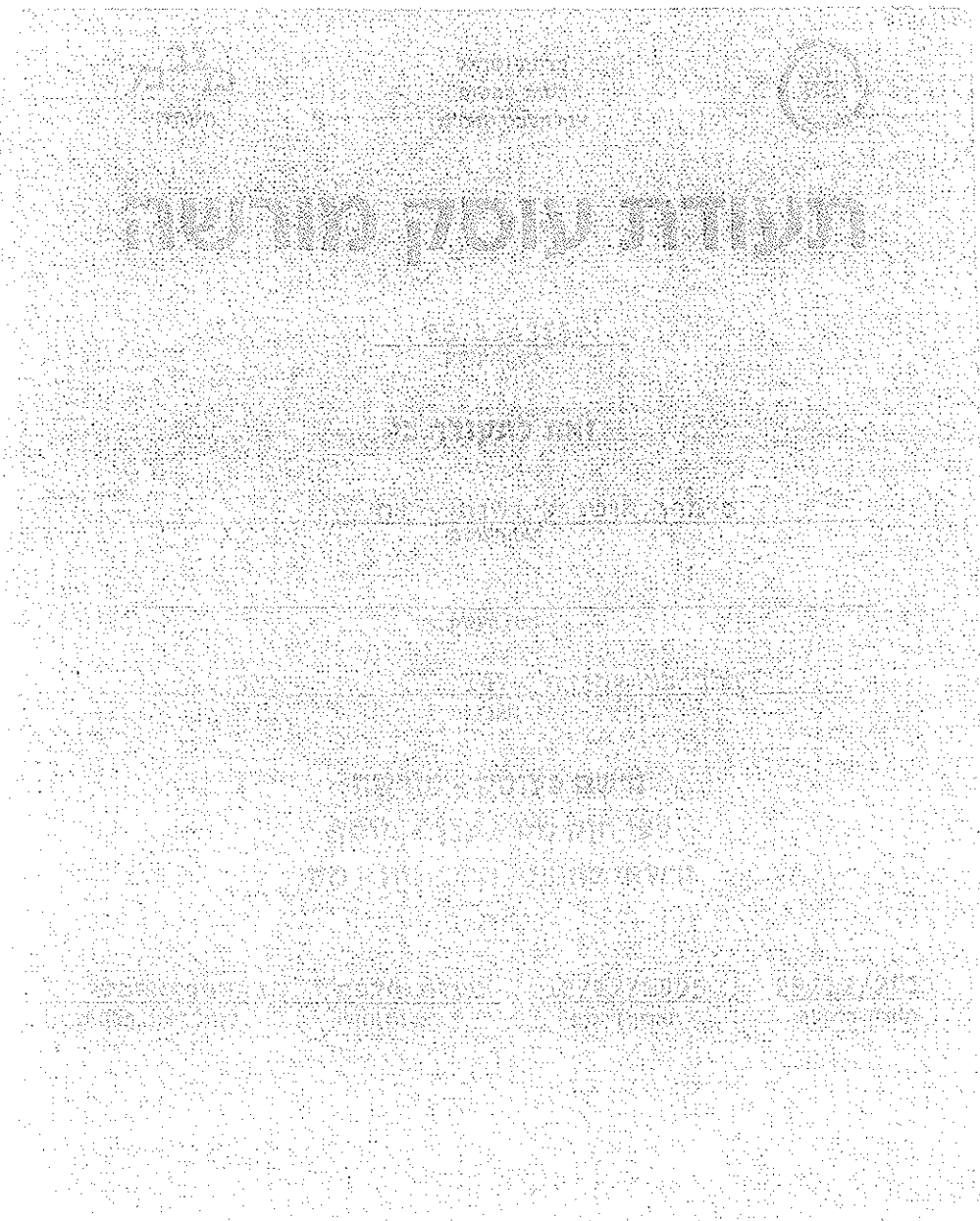
למספר

מספר, ארבעה ועשרת אלפים

תש"ל 75

שנת 36606

מספר תעודת זהירות
מספר תעודת זהירות
מספר תעודת זהירות
מספר תעודת זהירות





Ambasciata d'Italia
Istituto Italiano di Cultura



May 25th, 2016
prot. n. 210 –D200

Sabina Mayer- LAW OFFICES
Trade Tower, fl. 9
Tel: +972-3- 6868795 Fax: +972-3-6850325
Hamered St. 25 - Tel Aviv 6812508
sabina@mayerlaw.co.il

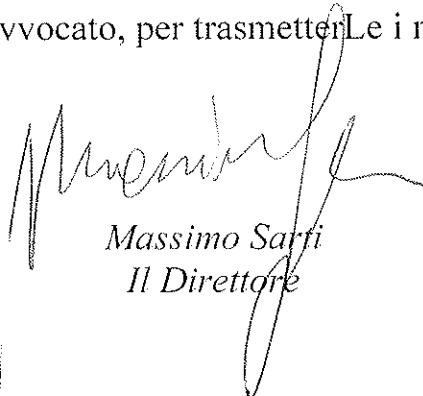
Oggetto : IIC Tel Aviv – Rinnovo contratto appartamento
ubicato in Hamered 25, piano VI, Tel Aviv

Gentile Avvocato,

In qualità di Direttore dell'Istituto Italiano di Cultura di Tel Aviv chiedo a codesto Studio Legale di voler assistere questo Istituto nella operazione di rinnovo del contratto dell'appartamento in cui il medesimo ha sede in via Hamered 25, Trade Tower, piano VI. A tal fine allego contratto attualmente in vigore.

Nella speranza che la mia richiesta venga accolta, resto in attesa di Suo cortese cenno in merito e di indicazione dell'onorario da corrispondere al Suo studio.

Colgo l'occasione, Gent.le Avvocato, per trasmetterLe i miei più ossequiosi saluti.



Massimo Sarfi
Il Direttore